



### Aire View Site

Elliott Street, Silsden, Keighley,  
West Yorkshire BD20 0AW  
T: 01535 653 290

### Hothfield Site

Hothfield Street, Silsden, Keighley,  
West Yorkshire BD20 0BB  
T: 01535 210 666



Dear Parents and Carers

## **Parents Evenings: Mon 9th and Tues 10<sup>th</sup> October 2017.**

Our Parents Evenings for Children in years 3 to 6 will take place this term to discuss your child's progress and achievement on the above dates at our Hothfield Site.

**We will be continuing with arranging appointments online. This allows you to choose your own appointment times with teachers and you will receive an email confirming the date and time you have selected.**

Please visit <https://hothfield.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) You will be able to book appointments **until 10pm on Wed 4<sup>h</sup> October.**

Appointments are for a maximum of 10 minutes and will be allocated on a first come first served basis. For some of our larger classes, it may be that all time slots are filled. If this is the case, your child's class teacher will contact you and try and arrange another mutually convenient time for your discussion.

N.B. If you have more than one child, please allow a 10 minute gap between appointments to allow time to get to the next classroom.

Children succeed when parents and school are working together, so it is important that a parent attends for every child. An exception to this may be those parents who for one reason or another are already meeting regularly with their child's class teacher.

So that a quality discussion can take place, we will be running a crèche where children of any age can be left for a short time to play while their parents meet with their child's teacher.

**If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.**

Yours sincerely

James Procter  
Co – Headteacher, Hothfield Site