

Hothfield Junior School Admissions Policy

As a Community School, the Admissions Authority for Hothfield Junior School is Bradford Council. Our admissions policy is therefore governed by Bradford Council's policies and procedures..

The school aims to ensure equity and fairness in admitting pupils to the school. We are an inclusive school that welcomes children from all backgrounds and abilities.

PUPILS WITH A STATEMENT OF SPECIAL EDUCATIONAL NEEDS

The admission of pupils with a statement of special educational needs is dealt with by a separate procedure. Such children will be admitted to the school named on the statement without reference to the oversubscription criteria below.

The standard number our school can accommodate is 300 children – 75 for each of the four year groups. Bradford Council consult with the Governing Body each year as to whether this number remains appropriate.

OVERSUBSCRIPTION CRITERIA

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Children in public care (looked after children).
2. Sisters and brothers of children living at the same address, who are at present on roll at the school, and will still be attending the school at the time of admission (siblings).
3. Other children.

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line, from the main entrance of the home to the main entrance of the school building, will be used to decide who is given a place; those living nearest being given the available places.

EXCEPTIONS

The criteria listed above **may** be overridden and a place offered, where the parents' preference is based on:

- special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant, or
- social reasons for admission where they are deemed essential by a professional recommendation

and the Local Authority considers that a place should be offered on these grounds.

NOTES

1. The terms "sisters" and "brothers" refers to children who live with the same family at the same address. Children living with the same family e.g. foster children and step-sisters and brothers are also included.
2. "Home address" refers to the child's permanent home at the date of admission. Where the child lives with parents with shared responsibility, it is for the parents to determine which address to use when applying for a primary school.
3. Proximity to school is used as a tie-breaker, those living closest being given priority. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.
4. Twins or triplets – where a family of twins or triplets request admission and there is only one place available, it will be for the family to decide whether or not to take up the place for one of their children and appeal for the second or third child in the same year group, or to decline the place.
5. Pupils will not be admitted above the published admission number for the school unless:
 - a. exceptional circumstances apply as defined in the School Admissions Code,
 - b. where additional school places need to be provided, or
 - c. the pupil is admitted as part of the fair access protocol, agreed with all schools in the area.

IN-YEAR ADMISSIONS:

Hothfield Junior School in-year admissions are dealt with by Bradford Council as the Admissions Authority. The procedures governing this follow Bradford's In-Year Coordinated Admissions Scheme.

Hothfield Junior School will challenge an allocated admission where, in the opinion of the Governing Body, that admission would prejudice the provision of efficient education or the efficient use of resources.

Reviewed: June 2012

Date of next review: September 2016