



Aire View Site

Elliott Street, Silsden, Keighley,
West Yorkshire BD20 0AW
T: 01535 653 290

Hothfield Site

Hothfield Street, Silsden, Keighley,
West Yorkshire BD20 0BB
T: 01535 210 666



Dear parents and carers

Unfortunately we have an increasing number of dinner money accounts which remain unpaid in spite of repeated reminders from our very busy office team. School dinners are no different to any other business in that meals have to be paid for by someone – we wouldn't expect to go to a restaurant and not have to pay for our meal.

The school has to cover these debts owed to Bradford Council from our own school budget. This means that those parents who do not pay for their children's school meals are affecting every child in the school as these debts have to be met from the school's already limited funding. This situation is not fair and is unsustainable.

We would like to thank the majority of our parents who do pay promptly for their children's meals. However, to ensure that our pupils are not adversely affected by the cost of school meal debts we have no alternative but to take a "zero tolerance" approach going forward.

So with effect from 1st September 2019, if you would like your child to have a school meal this will have to be paid for up front so that all dinner money accounts are kept in credit.

You are able to check the balance of your account at any time on the ParentPay website. In the event that an account has an outstanding balance, which we appreciate could happen through some oversight, we will notify parents by text message and expect the debt to be cleared within 24 hours. If after this time the amount is still outstanding your child will need to bring in a packed lunch as we will not be able to, nor are we obliged to, provide a full school meal until the debt has been cleared. We will contact you on the day to inform you that this is happening.

The current cost of a school meal for children in Key Stage 2 is £1.80 per day or £9.00 per week and payment can be made online, using ParentPay, by cheque, payable to Bradford Council, or by cash at the office.

If you do find yourself in financial difficulty and need support repaying any outstanding balance please do please contact school and ask to speak to our Business Manager, Sally-Anne Boyes, in confidence and we can support you and agree a weekly repayment plan.



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Your child may be able to get free school meals if you get any of the following:

- Income Support
- Income Based Jobseekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit with an annual income of less than £16,190, provided they are not receiving Working Tax Credit
- the 'Guaranteed' element of the State Pension Credit
- support under Part VI of the Immigration and Asylum Act 1999 (you will need to apply directly to the school or call the Education Service on 01274 439393)
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)
- Universal Credit with an annual net earned income threshold of less than £7,400

You can check availability and apply online via www.bradford.gov.uk/benefits/applying-for-benefits/free-school-meals. If you would like support completing this form please do just ask at the school office.

Yours faithfully

Mr K.S. Russell

Headteacher