



Aire View Site

Elliott Street, Silsden, Keighley,
West Yorkshire BD20 0AW
T: 01535 653 290

Hothfield Site

Hothfield Street, Silsden, Keighley,
West Yorkshire BD20 0BB
T: 01535 210 666



Silsden
Primary School

21th May 2020

Dear Parents and Carers,

Information regarding the opening of school.

I hope that this letter finds you all well. I am writing to inform you of our plans for the gradual reopening of school to certain groups of children from **Monday 8th June 2020**.

The Government has issued guidance to schools to plan for reopening of certain year groups from June 1st. All schools have decided to interpret this guidance in a different way and as such, there is no uniformed approach nationally, or even locally. Schools have had to take into account their own individual circumstances, staffing levels and limitations of their school sites when formulating their plans, while ensuring that pupils, parents and staff remain safe. This is why our approach may be different to other local schools.

With the lack of any statutory guidance from central Government, and no instruction from Bradford Local Authority (at the time of writing this letter), to either open or close, it is the responsibility of Headteachers and the Governing Boards of community schools, such as Silsden, to deciding when and how their schools should open. The School's board of Governors and I have agreed the following.

Our school Nursery, and year groups 2-5 will remain closed.

From Monday 8th June we will be reopening to all pupils in Year 6 and Year 1.

We will also be opening to half of our Reception children on a week on week off rotation of 15 children per class, from Monday 8th June .

The decision to open in this way has at its centre the safety of children, parents and staff. The Aire View site was built in the 1870's. It is small and badly laid out. We feel it would be unsafe and unsuitable to open fully to our Reception and Nursery children. To do so would mean placing some of these children in parts of the building that are not designed to accommodate them. We would be unable to put all the safeguarding measures in place that we need to.

The provision for Year Reception, Year 1 and Year 6 will run from Monday – Friday. The specific times will be set out below. On Friday, we will be closing to all children at the end of lunchtime. This will enable the school to undertake a thorough cleaning of high contact areas and equipment, and give teaching staff time to plan and organise the following weeks work.

Children that return to school in these year groups will be placed in "bubbles". These bubbles will contain no more than 15 pupils from their current classes. They will be taught by a teacher and a teaching assistant. "Bubbles" will operate in complete isolation from other bubbles of children in the school. There will be no mixing of children or staff at any point throughout the week.



Aire View Site

Elliott Street, Silsden, Keighley,
West Yorkshire BD20 0AW
T: 01535 653 290

Hothfield Site

Hothfield Street, Silsden, Keighley,
West Yorkshire BD20 0BB
T: 01535 210 666



Silsden
Primary School

On Tuesday 26th May, next week, class teachers will be contacting parents of children in the year groups that we are opening, via direct telephone calls or “Class Dojo” with specific information regarding which bubble or rotation cycle your child will be in. The rotation weeks for Reception are fixed and cannot be altered.

Your child will be allocated to either Group “A” or Group “B” from their current class. The table below sets out the entrances that they will be using, and their Bubble’s start and finish times. This has been arranged in this way to ensure that we socially distance pupils and parents as much as possible at busy times during the day.

Current Class	Entrance	Start time	End time	Friday Finish
6 Ingleborough A	Old entrance by the kitchen	8:45am	3:15pm	12.30pm
6 Ingleborough B	Old entrance by the kitchen	8:55am	3:25pm	12.40pm
6 Pen-Y-Ghent A	Main Front door	9:00am	3:30pm	12.45pm
6 Pen-Y-Ghent B	Dining room entrance	8:50am	3:20pm	12.35pm
6 Whernside A	Link Corridor Y5/6 Playground	8:55am	3:25pm	12.40pm
6 Whernside B	Link Corridor Y5/6 Playground	8:45am	3:15pm	12.30pm
1 Swallows A	Year 1 entrance	8:45am	3:15pm	12.30pm
1 Swallows B	Class fire exit	9:05am	3:30pm	12.45pm
1 Eagles A	Outdoor class door	8:45am	3:15pm	12.30pm
1 Eagles B	Year 1 entrance	8:55am	3:20pm	12.35pm
1 Robins A	Class fire exit	8:55am	3:20pm	12.45pm
1 Robins B	Front steps door	9:05am	3:30pm	12.45pm
R Swifts - Rotation	Rear Reception door	8:45am	3:15pm	12.30pm
R Skylarks - Rotation	Skylarks fire exit	8:50am	3:25pm	12.40pm
R Bluebirds - Rotation	Rear Reception door	9:00am	3:30pm	12.45pm



Aire View Site

Elliott Street, Silsden, Keighley,
West Yorkshire BD20 0AW
T: 01535 653 290

Hothfield Site

Hothfield Street, Silsden, Keighley,
West Yorkshire BD20 0BB
T: 01535 210 666



I know that your first thoughts will be, “What is the school doing to ensure that children are safe?” We have written a comprehensive risk assessment that covers all aspects of the school day. I will try and pre-empt some of your questions that you may have throughout the remainder of this letter. However, I am sure that I will not be able to answer all of them. To address these next week I will also be sending out a PING to all parents in the year groups that are due to restart to give them the opportunity ask any questions that they have regarding the reopening of school.

These responses will be collated, and a further communication will be sent out later next week answering some of the more frequently asked questions. Within this PING you will also be asked to indicate whether you intend to send your child to school or keep them at home.

Key Worker Provision

We are unable to expand any Key Worker Provision at this current time to include more children. The key worker provision will continue for those families who have been accessing it at any point since the start of the school closure. The Times of this provision will change from **8.30am – 4.00pm, including Friday**. We will be contacting parents who have been using this provision through PING in the usual way

What do I do if my child is in one of the open year groups but I am also a key worker?

You will have to choose whether your child attends the key worker provision or the classroom teaching. You will not be able to move your child between the two groups, during the day, throughout the week, or between weeks. Mixing of children between groups is not allowed.

How do you Social Distance at School?

It is hard! However, we feel that we have done as much as possible to enable it to happen. Children will be kept in their allocated bubble at all times. Playgrounds, toilets and classrooms have all been divided up to reduce the numbers of children using them and to ensure that children don't meet or mix with children or staff from other bubbles.

What will it be like?

It will be different. Children will have their own desk, stationery set and cup. Classrooms desks will be separated out, and all soft furniture and toys will be removed. Lessons will be very different. Initially we will be focusing on social activities with the children in their bubbles, rather than traditional learning.

Staff will, on occasions, possibly be wearing PPE, such as gloves, masks aprons, and possibly goggles; however not all the time. Children will only be able to go to the toilet one at a time. They will be accompanied to the door by an adult, to ensure that the toilet is empty, and that they wash their hands. Children will be expected to follow the 2M social distancing rule wherever possible. Teachers will be directed to do as much learning outside that they can.



Aire View Site

Elliott Street, Silsden, Keighley,
West Yorkshire BD20 0AW
T: 01535 653 290

Hothfield Site

Hothfield Street, Silsden, Keighley,
West Yorkshire BD20 0BB
T: 01535 210 666



There will be lots of signs up reminding children and parents where to go and what to do to keep safe. Parents who decide to send their children to school should discuss some of these differences with them beforehand, so that when they come to school they know some of what to expect.

What should my child wear?

Children will be expected to wear school uniform. It is important that they see this as normality returning and we believe uniform will help the transition back into school. Parents need to do all they can to ensure that children come to school in clean clothes daily, and that they keep high standards of personal hygiene at home before they come to school.

What will Happen at Lunch Time?

Children will eat their lunch either in their classroom or in their allocated space outside. They will be able to bring a packed lunch from home. This MUST be in a disposable bag. All items will be thrown away after lunch. No Lunch Boxes allowed. Children will also not be allowed to bring their own water bottles or drinks. Children will be given their own cup each day that will be washed and replaced daily. We have to reduce the number of items coming from home into school.

School meals will be available. There will be a choice of 6 different sandwich options each day. These will be made on site and delivered to the classrooms for the children. These will be free to all children in Reception and Year 1, and to those children who currently qualify for free school meals in year 6.

Can my child bring anything else into school?

No. They should only bring their lunch as set out above and a coat if it is needed.

How will the school be cleaned?

This is very important. Cleaning will happen daily and continually through the day. We have increased the number of hours of cleaning that we have in school. We will be closing early on Friday to allow us to carry out a thorough deep clean each week. We have also purchased a large quantity of hand sanitiser for children and adults, and more heavy duty cleaning products for staff to use on all contact surfaces.

What will Happen if a child or adult becomes ill?

We have had specific guidance around this issue which we will be following. General first aid will be administered in school in the usual way. I will attach the specific risk assessment for this area as a separate document for you to read.

Drop Off and Collection

Parents should drop off and collect their children from the allocated point within the specific times set out above. Only one adult should bring children to school to reduce the number of people on the site. Parents should move off quickly from the school site and not congregate in groups to chat with

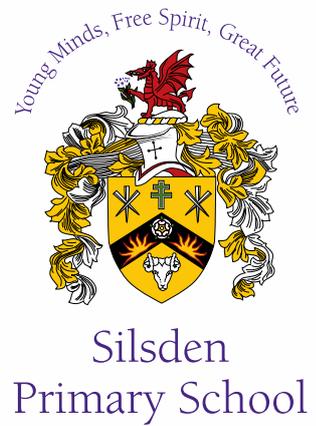


Aire View Site

Elliott Street, Silsden, Keighley,
West Yorkshire BD20 0AW
T: 01535 653 290

Hothfield Site

Hothfield Street, Silsden, Keighley,
West Yorkshire BD20 0BB
T: 01535 210 666



other parents. **If you are late and miss your specific drop off time then you will not be allowed access to school on that day.**

Year Reception and Year 1 parents will have specific gates to enter at the Aire View Site.

- Reception – Through the large double gates by the bins on Elliott Street or the Double Gates on the top of the site on Aire View Street.
- Year 1 through the two single gates in front of the Aire View building.
- Year 6 parents should not enter the school site at drop off and children should make their way to the allocated doors unaccompanied.

Parents of **all** year groups should meet their children at their allocated doors at the times above for collection. No Year 6 pupils will be allowed to walk home without their adult collecting them.

What will happen to Home Learning?

Home learning for all year groups will continue to be put on the website. There will be a reduced content for pupils in Year 1 as all teachers of this year group will be in class. I am very aware of the significant impact that school closure is having on the academic progress of pupils across the school. In order to help mitigate this we will be running a more comprehensive home learning programme for our Year 5 pupils from **Wednesday 3rd June**. This will involve four 40 minute live lessons each day taught by class teachers from school. We will be possibly rolling this out to other year groups in the coming weeks. Separate details of this will come out after half term.

What will happen to the weekly food box provision?

This will continue but only for those children who we have on our register that qualify for free school meals. We will be contacting parents in the usual way through PING to arrange these. We will no longer be delivering these boxes and any that are ordered will need to be collected from school.

What do I need to do now?

If your child is in one of the year groups that we will be return to school you will receive a PING next week to ask whether you intent to send your child back and to ask any further questions. You will also receive a phone call or Dojo on Tuesday next week to inform you of your child's specific bubble group.

I hope that this letter has been informative, and gives you the right amount of detail so that you can make a more informed decision about returning your child to school when we reopen.

Yours sincerely,

K.S.Russell
Headteacher