



### **Covid Outbreak Management Plan (September 2021)**

*The Government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic. The overarching objective of this plan is to maximise the number of children and young people in face-to face education and minimise any disruption, in a way that best manages the COVID-19 risk.*

Additional measures, may be necessary in some circumstances, for example:

- to help manage a COVID-19 outbreak within a setting
- as part of a package of measures responding to a Variant of Concern (VoC) or to extremely high prevalence of COVID-19 in the community
- to prevent unsustainable pressure on the NHS

This contingency plan (outbreak management plan) describes what we will do, as a school, if Covid Transmission occurs and there is concern of a Covid Outbreak. It explains how we will operate if advised to reintroduce any measures to help breakth the chain of transmission. It should be used in conjunction with our Covid Risk Assessment (V14) which outlines the current day to day operations and how we will manage the day to day risks associated with Covid.

### **Operational Guidance**

The thresholds; detailed below, have been shared by the DfE as an indication for when to seek public health advice as they could indicate that transmission is happening within the setting.

Whichever of these thresholds is reached first:

- 5 children, pupils, students or staff, who are likely to have mixed closely (see below), test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period

Close mixing (this section can be used to support us to identify a group that is likely to have mixed closely.

Below are some examples at groups SPS:

- a friendship group, who often play together
- staff and children taking part in the same activity session together (Music lessons, Silsden Sprouts etc)
- a form group or subject class
- a sports team

**Day to Day Management of Covid 19 (this is shared in detail in our risk assessment (Sept 2021))**

Hygiene	<p><b>Hand hygiene</b></p> <p>Frequent and thorough hand cleaning should now be regular practice. All staff should continue to ensure that pupils clean their hands regularly. This can be done with soap and water or hand sanitiser. Pupils should sanitise hands on entering the building at the beginning of the day, after playtimes and at the start of lunchtime.</p> <p><b>Respiratory hygiene</b></p> <p>The 'catch it, bin it, kill it' approach continues to be very important.</p> <p>Staff are encouraged to use <a href="#">e-Bug COVID-19 website</a> which contains free resources, including materials to encourage good hand and respiratory hygiene.</p>
Maintain appropriate cleaning regimes, using standard products such as detergents	Continue with our cleaning schedule (see risk assessment). Particular focus should be given to frequently touched surfaces (banisters, door handles, shared resources)
Keep occupied spaces well ventilated	<p>When school is in operation, it is important to ensure that it is well ventilated but that a comfortable teaching environment is also maintained.</p> <p>If the weather allows then doors and windows should be kept open to increase the ventilation around school. This is particularly important during lunchtimes and assemblies and any large events held in school. If the weather is too cold for doors and windows to be open then it is more important to maintain a comfortable learning environment</p> <p>CO2 monitors to be used in all classrooms and monitored regularly. Action to be taken when certain thresholds are reached.</p>

**Outbreak Management Plan (this plan is initiated if thresholds are met (see above) prior to thresholds being met the risk assessment (V14 should be followed))**

<p>1.Thresholds within school setting are met.</p> <p>5 cases in a closely mixed group 10% of a closely mixed group (see definition above) <i>Whichever is reached first</i></p>	<p>Review and reinforce the testing, hygiene and ventilation measures we already have in place and consider:</p> <ul style="list-style-type: none"> <li>• whether any activities could take place outdoors, including exercise, assemblies, or classes</li> <li>• ways to improve ventilation indoors, where this would not significantly impact thermal comfort</li> <li>• one-off enhanced cleaning focussing on touch points and any shared equipment</li> </ul> <p>If we are concerned about an increase in transmission in our setting, a member of SMT will seek additional public health advice by phoning the DfE helpline (0800 046 8687, option 1) A Director of Public Health or a member of the Health Protection Team (HPT) will advise based on the current local situation. In areas where rates are high, this may include advice that local circumstances mean additional actions may need to be put in place (2)</p>
	
<p>2.Contact from Public Health sharing a change in circumstances or because (1) did not reduce our transmission</p>	<p>The DfE helpline or a Director of Public Health (DsPH) or a Health Protection Team (HPT) may advise us to take extra measures this is likely to be temporarily reinstating face coverings for pupils/students, staff and visitors in indoor and/or communal spaces in</p> <p>This would be for two weeks in the first instance, pending regular review</p>
	
<p>3.Contact from Public Health as change in Local/National picture or (1 &amp; 2) did not reduce our transmission <i>Experiencing a serious infectious disease outbreak</i></p>	<p>In extreme cases, and as a last resort where all other risk mitigations have not broken chains of in-school transmission, a DPH may advise introducing short-term attendance restrictions, this may involve sending home a group, class or year group. In the case of a group being sent home, remote learning will be initiated as per guidance on our risk assessment. A deep clean of this area will be arranged.</p>