

September 2021 COVID Safe School Risk Assessment

Location / Site	
Silsden primary School – Aire View and Hothfield Sites	
Activity / Procedure	
Reopening of school 6th September 2021	
Assessment date (updated)	1/9/21
Assessment serial number	9

Identify people at risk	YES or NO
Employees	YES
Children	YES
Visitors	YES
Contractors	YES

Government Guidance for school's states:

The Government have established a System of controls. They are grouped into 'prevention' and 'response to any infection' and are outlined in more detail in the sections below.

Prevention:

- 1) minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, do not attend school
- 2) clean hands thoroughly more often than usual
- 3) ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach

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4) enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach

5) where necessary, wear appropriate personal protective equipment (PPE)

Numbers 1 to 4 must be in place in all schools, all the time.

Number 5 must be properly considered and schools must put in place measures that suit their particular circumstances.

Response to any infection

6) manage confirmed cases of coronavirus (COVID-19) amongst the school community

7) contain any outbreak by following local health protection team advice

Number 6 applies in specific circumstances.

Numbers 7 followed in every case where they are relevant, in line with the Covid Outbreak Management Plan.

This risk assessment aims to reduce the possibility of transmission of Covid 19. It is not possible to mitigate all risk but as much as possible within our school community we will work reduce transmission where possible.

<u>Identified hazard</u>	Transmission of virus
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Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<ol style="list-style-type: none"> 1. Hygiene measures to be shared with children: <ul style="list-style-type: none"> • Children to wash/sanitise their hands, on arrival into school and when moving between rooms, before and after lunch and break times. • Children will be reminded that we wash our hands for 20 seconds. • Children reminded of the 'catch it, bin it, kill it' slogan. • Children to move through school in single file on the left. • Washing hands posters replaced in all washing areas • Reminders how to wash hands properly – videos and posters – Catch it – Bin it – Kill it 2. Tables, door handles and all surfaces are cleaned with appropriate cleaner at least daily. In classrooms and communal areas 3. Children will keep to their same individual desk as much as possible within their classroom or group room 			

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<ol style="list-style-type: none"> 4. All internal doors to be propped open at all times to maintain a good air flow. Windows to be opened where possible. 5. Hand gel dispensers distributed around the school 6. Extra soap dispensers (re-fill available for each classroom) for washing hands and surplus of paper towels ordered 7. Hand gel pumps in all rooms 8. CO2 sensors in all classrooms to monitor levels and windows to be opened to ensure CO2 levels are kept below 1000. Staff should press the re-set on these to ensure they are accurate 9. All surfaces, corridor walls, banisters, plastic chairs, door entry pad, handles, toilets and shared equipment will be cleaned each day using specific COSHH cleaning products 10. Classrooms cleaned daily 11. Additional cleaning staff hours to clean toilets and high touch zones in the middle of the day 12. All staff to continually clean high contact areas "As they Go" 			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identified hazard</u>		Emotional distress of the children	
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Staff to be vigilant regarding pupils who are showing signs of distress and discuss these with parents (SMT to support/intervene if necessary) 2. SMT to engage with external agencies and resource providers to consider further improving wellbeing offered for pupils and staff. 3. Staff to include activities that support children's wellbeing into their curriculum and support children with lots of opportunities to talk and share their feelings and emotions 4. Children and parents to be encouraged, reassured and given clear routine and instruction where necessary. 			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

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Identified hazard			
Additional H&S and Emotional distress of the staff – including anxiety			
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<ol style="list-style-type: none"> 1. Staff inclusion in risk assessment process – input into hazard identification and control measures 2. Sharing of support helplines – to staff who are feeling anxious 			
<ol style="list-style-type: none"> 3. Risk assessments reviewed after day one, week one and fortnightly after that – this is flexible 4. PPE provided by school where required in line with Government guidance (isolation areas) 5. Staff can wear visors while teaching if they wish to do so – they must provide their own. They must not wear masks while teaching. 6. Staff can continue to wear their own mask in communal areas if they so wish 7. HT to discuss any concerns of staff on a case by case basis. 8. Occupational Health Referrals and other support for staff well-being will be given as the need arises. (Advice taken from HR regarding each individual case) 9. There is currently no expectation for anyone to shield unless school has been advised by a medical professional. 			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

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<u>Identified hazard</u>		Response to Suspected / Confirmed COVID-19 case/First Aid	
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
<p>Suspected Case</p> <ol style="list-style-type: none"> 1. If anyone in school becomes unwell with a new continuous cough or a high temperature, or has loss of or a change in their normal sense of taste or smell (Anosmia), they must be sent home and advised to follow 'stay at home' guidance with possible or confirmed Covid 19 infection which sets out that they should self-isolate for 10 days and arrange to have a test. 2. After 10 days, if they still have a temperature they should continue to self-isolate and seek medical advice. They do not need to self-isolate after 10 days if you only have a cough or loss of sense of smell or taste, as these symptoms can last for several weeks after the infection has gone. 3. Isolate child with appropriate adult supervision until collection – PPE should be worn (due to care needs or age of child) <ul style="list-style-type: none"> • Each site is has an allocated isolation room, if children fall ill, they will be taken to the isolation room. They will be sat on a chair and monitored by the class TA from outside the door. If this child becomes distressed a member of staff can interact with the child but MUST wear the required PPE equipment provided by the school. See Separate Government Guidance on PPE • Any PPE that has been used in this way should be double bagged as soon as the child has been collected. It should be disposed of following a period of 72 hours 4. If multiple children require the isolation room at the same time, a larger room should be used and 2M distance should be maintained between the children. 5. The toilets will be cleaned and disinfected following the use of a symptomatic person 6. Staff can communicate by class phone or in an emergency their own mobile phone. 7. If a life is at risk or a serious injury school office will call 999 8. Members of staff, who support children who are unwell, do not need to go home unless they display symptoms themselves. 9. Anyone who has contact with someone who is unwell should wash their hands for 20 seconds. 10. The headteacher or another member of SMT make the decision as to whether the poorly child is a suspected Covid case and whether a child should be sent home. 11. School has a small number of Covid test kits to support families who are unable to get a test 12. Staff and parents must be ready and willing to engage with NHS track and trace and book a test if they display symptoms of Covid 19 13. Schools should act swiftly on any guidance or advice given by the Track and Trace system <p>Confirmed Cases</p>			

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See Covid Outbreak Management Plan.

Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identified hazard</u>		Disruption to Pupils Learning Continues	
Existing level of risk		Consider current level of risk	
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>		List your control measures required to reduce risk – add appropriate detail about the type and location of controls	
1. Teachers will continue to provide weekly home learning timetables and activity ideas for any children who are unable to attend school due to Covid.			
Remaining level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE

Name of assessor	Signature of assessor	Date
Karl Russell	K.S.Russell	1/09/2021

Chair of Governor's comments	
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Name of Chair of Governor's	Signature of manager	Date

Risk assessment reviews	Set future review dates & sign/comment upon completion
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