



Dear parents and guardians

Online Ordering of Nursery, Reception, Year 1 and Year 2 lunches.

Following on from the launch of our “one-stop shop” Arbor App, we are already using the app for communication and are now ready to roll out online pre-ordering of school meals for all children who are in Nursery, Reception, and KS1.

We have been sending you a link to a form so you can log your child’s lunch choices, in advance. With immediate effect, you will now be able to order via the app.

We will still send a prompt to you, every Thursday, along with a link to the menu for that week. **You just need to sign in to the Arbor App – click on “Quick Actions” – “Meals” The menu choices are available rather than the band colour, which should make it easier for you to complete.** You also have the option to select a home packed lunch or no meal required, if you have a pre-planned absence over a lunchtime.

Once submitted, you will be able to view what you have ordered, through the app.

The facility to do this will be available upto 7pm on the Sunday evening. After this time, you will not be able to pre-order or change your selection. After this time, your child will be able to only order their selection in class.

At the moment, this option is only available to EYFS and KS1 children and it is our intention to roll this out to KS2 in the new school year and give you the option to order more than a week at a time.

We thank you for your support at this time of transition to a new way of working, which I know will be much easier for all.

Kind regards

Sally-Anne Boyes
School Business Leader